BASIC NAVIGATION

Patient Overview Screen


The Patient Overview screen displays summary information of all patients assigned to a user.

LINK A PATIENT TO A DEVICE

Link Patient and Device Screen

1. Patient ID  2. Location  3. Device Type and ID  4. Link button

Hover over the **user function** button and select **Link Patient & Device**.

1. Enter Patient ID or enter patient information.
2. Enter Patient Location.
3. Enter Device Type and Device ID.
4. Click **Link**.
MANAGE ALARMS

Patient Overview Screen>Device Details Screen

IMPORTANT! When an alarm sounds, always attend to the patient first and then clear the alarm on the Vital Sync monitor. Remember, silencing an alarm on the Vital Sync monitor does not disable the alarm at patient’s bedside.

1. Click the **Bed tile** with an active alarm.

2. Click **Silence Alarm icon** in the patient header.

**Alarm Priority**

<table>
<thead>
<tr>
<th>Location</th>
<th>High</th>
<th>Medium</th>
<th>Low</th>
</tr>
</thead>
<tbody>
<tr>
<td>Patient Overview Tile</td>
<td>![Image]</td>
<td>![Image]</td>
<td>![Image]</td>
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<tr>
<td>Patient Header</td>
<td>![Image]</td>
<td>![Image]</td>
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<tr>
<td>Parameter Tile(s)</td>
<td>![Image]</td>
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<tr>
<td>Event Panel</td>
<td>![Image]</td>
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<td>![Image]</td>
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<tr>
<td>Common Navigation Bar</td>
<td>![Image]</td>
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</tbody>
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ACKNOWLEDGE DEVICE SETTING CHANGE
Patient Overview Screen>Device Details Screen

1. Notifications
   1. Click a **Bed tile** with a notification.
   2. Click **Setting Change**.
   3. Click **Acknowledge Changes**.

ACCESS SNAPSHOT REPORTS
Device Details Screen>Snapshot Report

Click patient tile to access patient snapshot reports. Click **Patient Reports** tab in Device Detail screen, far right side of the patient header.

Open the report and if desired, click **Print**.
DISCHARGE PATIENT
Patient Overview Screen>Device Details

After removing a bedside device from a patient, unlink it in the Vital Sync system.


2. With desired device displayed, roll mouse over it to see drop down menu, select Unlink Device.

PATIENT OVERVIEW SCREEN>DEVICE DETAILS

A patient who has been unlinked from all devices can be discharged in the Vital Sync system, making the bed available to a new patient.


2. Click Discharge Patient from System.